

LIAQUAT UNIVERSITY
OF
MEDICAL & HEALTH SCIENCES JAMSHORO
ISO 9001:2008 CERTIFIED



Document for submission of Technical Proposal

**Information duly supported along with documentary evidence
for evaluation of eligibility criteria of firm to participate in bids
based on marks/score for evaluation**

**STRENGTHENING & UP GRADATION OF ACADEMIC RESEARCH AND
SPORTS FACILITIES AT LUMHS, JAMSHORO.**

Name of Department:	Project Management Unit – PMU (LUMHS Jamshoro)
Name of Procuring Agency:	Liaquat University of Medical & Health Sciences Jamshoro.

Document issued to _____

Doc. No/LUMHS/PMU/ _____ **Dated:** _____

1.0 Introduction

The basic aim of the submission of Technical Proposal is intended to eliminate, early in procurement proceedings, constructors that are not suitably qualified to perform the contract.

The basic aim of this process is to short list the competent constructing firms prior to issue of Request of Proposals (RFP) for submission of Technical proposals. This is to ensure that only firms with appropriate experience, a proven track record, experience of working in professional environment etc, and necessary annual turnover, which are free of any major pending litigation and that, can provide all required deliverables in a timely manner and will be only invited to submit their Technical proposals. The Technically successful contractors would be required to get themselves enlisted with the Agency and shall be entitled to participate in bidding in their relevant category.

2.0 Prequalification Document is issued to all interested firms to obtain required information and data in the similar manner, to facilitate the evaluation as per criteria mentioned in it.

Strengthening & Up Gradation of Academic Research and Sports Facilities at LUMHS, Jamshoro

➤ Liaquat University of Medical & Health Sciences Jamshoro has received funds from Higher Education Commission Pakistan for the Project/Scheme cited above with Scope, Estimated Cost and other details are as under: -

(i) **Scope: “Strengthening & Up Gradation of Academic Research and Sports Facilities at LUMHS, Jamshoro”**

Establishment of Research Institute of Endocrinology and Diabetes (50663 Sft)

Extension of Medical Research Center (MRC) (17050 Sft)

Extension of Institute of Ophthalmology (24970 Sft)

Establishment of Examination Center (25677 Sft)

Sports Complex for Girls Students (17289 Sft)

Hostel for Post Graduate Students (42925 Sft)

External Development Work

(ii) **Estimated Cost: 777.361 Million.**

(iii) **Project Period: (24) Twenty-Four Months.**

➤ **Eligibility:** Valid Registration with relevant tax authorities Federal Board of revenue (NTN), S.R.B. (Sindh Revenue Board) along tax returns of last five years and Pakistan Engineering Council in *relevant category and discipline is mandatory C-4 or above category. (Civil, Electrical, Plumbing and Mechanical) with field of specialization codes CE-09, CE-10, ME-01, ME-06, EE-*

04 and EE-06 for year 2021) along CV of Engineers with last year salary's proof and Valid Electrical License issued by Electrical Inspector.

- Applicants will be informed, in due course, of the result of the evaluation of applications.

4.0 Section I. Instructions to Bidders/Applicants (ITB).

Clause 1 The firm/contractor shall enclose the (one original and one copy) of the documents in a sealed envelope which shall: -

- (a) bearing the name and address of the Applicant;
- (b) be delivered by hand or through courier/registered mail to address mentioned in advertisement for pre-qualification or in document; and
- (c) be clearly marked “Application for submission of Technical Proposal for

“Strengthening & Up Gradation of Academic Research and Sports Facilities at LUMHS, Jamshoro”

Clause 2 If the envelope is not sealed and marked as required, the procuring agency will assume no responsibility for the misplacement or pre-maturing opening of the document.

Clause 3 Document shall be prepared in the English language.

Clause 4 Firm/Contractor must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the firm/contractor.

Clause 5 Clarification and Modification of Documents (SPP Rule 23).

Firm/Contractor, who has obtained documents, may request for clarification of contents of the RFP bidding document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of opening of bid.

Clause 6 Addendum: At any time prior to the deadline for submission of documents, the agency may amend the Document by issuing addenda. Any addendum issued shall be part of the Document and shall be communicated in writing to all who have obtained the prequalification document.

Clause 7 Deadline for submission of Documents (SPP Rule 22 & 24): Documents shall be received by the agency at the address Project Management Unit, 2nd Floor, Institute of Dentistry, LUMHS Jamshoro & telephone 022-9213405 not later than the **30th June, 2021 up to 03:00 pm**. The procuring agency may, at its discretion, extend the deadline for the submission of documents by amending the Document, and in which case all rights and obligations of the Agency and the firms/contractors subject to the previous deadline shall thereafter be subject to the deadline as extended.

Clause 8 Evaluation (Rule 27 (2)): Firm's/Contractor's general and particular experience, personnel and equipment capabilities, and financial position, as demonstrated by the Applicant's responses in the prescribed forms will be evaluated as per evaluation criteria given in the document. The Procuring Agency reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources shall not be taken into account in determining the firm/contractor compliance with the qualifying criteria. However, Joint Venture experience & resources shall be considered. Consortium or Association of firms will be considered for similar treatment as in case of Joint Venture.

Clause 9 Clarification of Prequalification Information (Rule 43): To assist in the evaluation of information, the agency may, at its discretion, ask any firm/contractor for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any firm/contractor does not provide clarifications of the information requested by the date and time set in the agency's request for clarification then application of the firm/contractor may be rejected.

Clause 10 Verification of Prequalification Information (Rule 28 (1d)): Verification of the information provided by the pre-qualified/shortlisted firms/contractors in the submissions for prequalification may be made. In case the information is found to be wrong or incorrect in any material way or firm/contractor is found to be lacking in the capability or resources to successfully perform the contract, then it shall not be pre-qualified. The Following documents should be attached with RFP

- i) Name of Firm, Postal Address, Telephone, Fax Number, E-mail Address and Organization Chart.
- ii) Legal Status of Firm.
- iii) Copy of Valid PEC Contractor's License in relevant category C-4 **CE-09, CE-10, ME-01, ME-06, EE-04 and EE-06** and above in discipline and or latest valid up to 2021 along CV of Engineer with his last year salary's banks statement with the proof that Engineer has been working with the firm since last two years
- iv) Copy of NTN Certificate along with last five years tax returns.
- v) Copy of SRB (Sindh Revenue Board) Certificate along with last five years returns.
- vi) Copy of Valid Electric License duly issued by Electrical Inspector
- vii) Copy of Prequalification letters issued by other Govt./Semi Govt, autonomous bodies and Organizations.
- viii) Certificate of satisfactory Completion of works by the clients.
- ix) Certificate of satisfactory works in hard ship areas issued by the clients.
- x) List of Key Permanent Technical Staff Members.

- xi) Documentary evidence / Work orders of minimum last 05 years having similar nature or works of category **CE-09, CE-10, ME-01, ME-06, EE-04 and EE-06** completed within last Five years with satisfactory completion certificates. (List of works completed in last five years with name and telephone No. of the clients, value of project and satisfactory certificate issued by the client.
- xii) List of work in hand/ Progress including all details required in (ix) above and performance certificate issued by client.
- xiii) Affidavit on Rs. 100/- Non Judicial Stamp Paper declaring that the firm has never been Black Listed by any Govt./Semi Govt. Autonomous body or organization.
- xiv) Affidavit of the contractor / firm that firm is not involved in any litigation / Departmental rift / abandoned or unnecessary delay in completion or any work in the Government / Private organization.
- xv) List of Equipment's/Plants available with the firms which can be verified.
- xvi) For Financial status assessment, the firm is required to submit latest Bank statement along with financial transaction of last five years.
- xvii) For Financial status assessment, the applicant is required to submit Audited Financial statement by the chartered accountant firm of last five years.
- xviii) Physical presentation of the professional staff and other original documents as deemed by the prequalification / procurement committee will be the responsibility of the applicant as and when requested. In the case of failure the firm/ Company will not considered for prequalification
- xix) Aggregate Qualifying Score is 75%.

5.0 Section II: Evaluation / Qualification Criteria.

1. Criteria based on Marks / Score.

- (i) **Mandatory Provisions/Eligibility:** Firms/Contractors must possess (i) **Valid** Registration with relevant tax authorities Federal Board of revenue (NTN), S.R.B. (Sindh Revenue Board) along tax returns of last three years and Pakistan Engineering Council in **C-4 or above category. (Civil, Electrical, Plumbing and Mechanical) with field of specialization codes CE-09, CE-10, ME-01, ME-06, EE-04 and EE-06 for year 2021** along CV of Engineer with his last year salary's proof and Valid Electrical license.
- (ii) Valid registration certificate from income tax authority (NTN) and SRB; and
- (iii) is not black listed. (*Attach all certificates and affidavit of not black listing*).

(A) Company Profile.

i. Period since Firm/Contractor is in construction business with relevant experience	10 Marks
Above 10 years	10 Marks
From 06 to 10 years	08 Marks
From 03 to 05 years	06 Marks
Up to 03 Years	04 Marks

(Attach PEC license for each year)

- ii.** Office facilities **05 Marks**
In Sindh province 03 Marks
In any other province/Islamabad 01 Marks
Outside Country 01 Marks

(B) Experience Record 40 Marks

- i.** Projects of similar nature and complexity 25 Marks
completed over last 05 years.
(5 Marks for each project)

(Attach satisfactory completion certificates)

- ii.** Projects of general nature and complexity in hand. 15 Marks
(5 Marks for each project having cost **Rs: 200.00 Million** or above).

(Attach copies of work orders)

(C) Personnel Capabilities required for this project 10 Marks

Requirement of persons will vary from Project to Project.

Following factors may be used as a guideline:

S.No	Designation / Position	Qualification & Experience	Number Required	Marks Assigned	Remarks
1.	Project Manager	BSc (Civil Engg.) / BE(Civil) Engineers registered with Pakistan Engineering Council (PEC) with experience of 15 years or above.	1	04	
2.	Senior Site Engineer	BSc (Civil Engg.) / BE(Civil) Engineers registered with Pakistan Engineering Council (PEC) with experience of 10 years or above.	1	02	
3.	Quantity Surveyor	Diploma (Civil Engg.) / B.Tech (Civil) with experience of 08 years or above.	1	02	
4.	Surveyor	Diploma (Civil Engg.) / B.Tech (Civil) with experience of 05 years or above.	1	01	

5.	Laboratory Technician	Diploma (Civil Engg.) / B.Tech (Civil) with experience of 05 years or above.	1	01	
----	-----------------------	--	---	----	--

(D) Equipment Capability

20 Marks

- (a) Critical equipment and number required for the Project shall be specified by the Procuring Agency.
- (b) High value equipment should be an option to own, lease or hire.
- (c) Total equipment available with the applicant is to be listed along with its current mobilization on on-going projects.

(Details are to be provided in the attached form)

(E) Financial Soundness /Status

15 Marks

Average Annual construction turnover for last five (05) years Rs. 100 million or above will fetch full hundred percent point. Other applicant will be assessed as per following. Attach documentary proof of audited financial statements from chartered accountant of last five years i.e 2015-16; 2016-17; 2017-18; 2018-19; 2019-20.

Average Annual Turnover for last five (05) Years	
In PKR	Points
Above Rs. 100 million	Full Points / 15 Points
From Rs. 90 to Rs. 100 million	12 points
From Rs. 70 to Rs. 90 million	10 points
From Rs. 50 to Rs. 70 million to	08 points
Upto Rs. 50 million	05 points

Submit last 5-years bank statement duly signed / attested from bank.

Qualifying Score is 75%.

(2) Based on Yes / No or Pass / Fail system.

Mandatory Provisions/Eligibility: Firms/Contractors must possess (i) valid registration certificate of PEC in the category C-4 & above category. **(Civil, Electrical, Plumbing and Mechanical)** with field of specialization codes **CE-09, CE-10, ME-01, ME-06, EE-04 and EE-06 for year 2021** along CV of Engineer with his last year salary's proof; (ii) Valid Registration with relevant tax authorities Federal Board of revenue (NTN), S.R.B. (Sindh Revenue Board) along tax returns of last five years; and (iii) Valid Electrical license (iv) is not black listed. *(Attach all certificates and affidavit of not black listing and litigation)*

Any other information:

- (i) Details of disputes/litigation or arbitration with client.

(ii) *Any other document/information desired by procuring agency.*

6.0 Section III. Application Forms;

A-I Application Submission Form (*The covering letter is to be submitted by the interested firm/contract or partner responsible for a joint venture, on appropriate company letterhead*)

Date:_____

To

*The Project Coordinator
Project Management Unit (PMU)
Liaquat University of Medical
& Health Sciences, Jamshoro.*

Dear Sir,

Subject: TECHNICAL PROPOSAL FOR STRENGTHENING & UP GRADATION OF ACADEMIC RESEARCH AND SPORTS FACILITIES AT LUMHS, JAMSHORO

I the undersigned, being duly authorized to represent and act on behalf of..... applies to be prequalified for the project cited above and enclose one (1) original *together with one copy* of Technical Proposal documents and declare the following:

- (a) I have examined and have no reservations to the Document, including Addenda No(s)....., issued in accordance with ITB Clause 6.
- (b) I understand that Procuring Agency may cancel the qualification process at any time and that Procuring Agency is not bound either to accept any application that it may receive or to open financial proposals of technically disqualified bidders, without incurring any liability to the Applicants.
- (c) Bids by technically qualified applicants will be subject to verification of all information submitted at the time of bidding;
- (d) Agency reserves the right to amend the scope and value of any contract under this project.

2. The Procuring Agency and its authorized representative(s) may contact the following person(s) for further information, if needed;

Person to be contacted: Telephone:

3. The undersigned declares that the statements and the information provided are complete, true, and correct in every detail.

Signed: Name:

A-II

1. Company Profile

Date: _-----

Contract: -----

All individual firms and each partner of a joint venture applying for submission of Technical Proposal are requested to complete the information in this form.

1.	Name of firm (legal): <i>(In case of Joint Venture (JV), legal name of each partner:</i>	
2.	Nature of Business: <i>(Whether the firm is a Corporation, Partnership, Trust etc.) (In case of Consortium; whether the Lead Consortium Member is a Corporation, Partnership, Trust etc.)</i>	
3.	Head Office Address:	
4.	Telephone Fax numbers: E-mail address:	
5.	Place of Incorporation/Registration: Year of incorporation/registration:	
6.	Applicant's authorized representative: Telephone Fax numbers: E-mail address:	
7.	<u>NATIONALITY OF OWNERS.</u>	
	Name:	Country:

A-III

2. General Experience Record

(i) **Details of Contracts of Similar Nature and Complexity completed over last 05 years**

Sr. No.	1	2	3	4	5
Name of Contract:					
Country:					
Name of Procuring Agency With Address, Tele, Fax.					
Nature of works and special features relevant to the contract for which applied:					
Contract Role (Mention: Sole, Sub Contractor or Partner in a Joint Venture).					
Value of the total contract in Pak/Rs:					
Date of Award:					
Date of Completion					

(ii) Projects of similar nature and complexity in hand.

Firms/ Contractor and each partner of the joint venture should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

Name of Contract	Value of Contract	Name of Procuring Agency	Value of Outstanding work (Equivalent Pak Rs. Millions)	Estimated Completion Date
1.				
2.				
3.				

A-IV

4(A) Personnel Capabilities

Firm/Contractor should provide the names of suitably qualified personnel to meet the specified requirements stated in Section 3;

(Evaluation and Qualification Criteria). The data on their experience should be supplied using the Form below for each candidate.

Sr. No.	Title of Position	Name
1		
2		
3		
4		
5		

4(B) Curriculum Vitae (CV) for Proposed International or National Experts

- 1. **Proposed Position:** _____

- 2. **Name of Firm:** _____

- 3. **Name of Expert:** _____

- 4. **Current Residential Address:** _____
Telephone No: _____ **Fax No:** _____
E-Mail Address: _____

- 5. **Date of Birth:** _____ **Citizenship:** _____

- 6. **Qualification:** _____

- 7. **Work Experience:** Summarize professional experience in reverse chronological order.

Indicate particular technical and managerial experience relevant to the project.

From	To	Company / Project / Position / Relevant technical and management experience

A-VI**5. Equipment Capabilities**

Firm/Contractor shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment listed in Section 3 (Evaluation and Qualification Criteria). A separate Form shall be prepared for each item of equipment listed, or for alternative equipment proposed by the Bidder.

Sr. No.	Name of Equipment	Nos	Marks	Total Marks	Remarks	Current location	Source (Indicate) Owned, Rented, Leased Specially manufactured
1	Concrete Mixture Machine & Lift Machine		02 Marks				
2	Concrete Hoist		02 Marks				
3	Vibrators		02 Marks				
4	Generator		02 Marks				
5	Water Tanker with tractor		02 Marks				
6	Total Station and Level Machine		02 Marks				
7	Batching Plant		02 Marks				
8	Vibrators		02 Marks				
9	Construction Tools (All)		02 Marks				
10	Compactor		02 Marks				

A-VII

Following information shall be provided if equipment is not owned by the Bidder.

Sr. No.	Name of Equipment	Name of owner	Address of owner	Contact name and title with Telephone Fax & E Mail	Agreements Details of rental / lease / manufacture agreements specific to the project
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

A-VIII

6. Financial Resources.

A. Banker's Information:

Sr. NO.	Name & Address of Bank	Contact name and title with Telephone, Fax & E Mail	

B. Financial Status: *(Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year, for the previous three years). A copy of the audited balance sheets should be attached..)*

Information from Balance Sheet/ Income Statement	Year 1:	Year 2:	Year 3:	Year 4:	Year 5:
1.Total Assets (TA)					
2.Total Liabilities (TL)					
3. Current Assets (CA)					
4. Current Liabilities (CL)					
5.Total Revenues (TR)					
6.Profits Before Taxes (PBT)					
7. Profits After Taxes (PAT)					

C. Source of Financing: Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments.

No.	Source of financing	Amount
1		
2		
3.		

Following formula will be used for evaluation:

$$\text{Min Cash Flow} = (10 \times \text{working capital}) - (30\% \text{ of current commitment}) + (\text{credit limit}).$$

D. Annual turnover data (construction only)*

Year	Amount and Currency Rupees in million
1	
2	
3	
4	
5	

* Average annual construction turnover calculated as total certified payments received for work in progress or completed, divided by the number of years specified in Section III, Qualification Criteria. Normally not be less than $2 \times V/T$, the estimated annual turnover or cash flow in the subject contract based on a straight-line projection of the Employer's estimated cost (V), including contingencies, over the contract duration (T). The multiplier of two may be reduced for very large contracts but should not be less than 1.5

A-IX

7. Litigation History

Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last five years or currently under execute). A separate sheet should be used for each partner of joint venture.

(A) Decided Litigation.

Year	Award FOR or AGAINST Applicant	Name of client, cause of litigation, and matter in dispute	Disputed amount (current value Pak Rs. or equivalent)

(B) Pending Litigation.

Year	Matter in Dispute	Value of Pending Claim in US\$ Equivalent	Value of Pending Claim as a Percentage of Net Worth

Section IV. Scope of Contract: *(Description of works and Period of completion)*

S/N	Name of work	Estimated Cost Million	Completion Period	Prequalification Document Fee (Non Refundable)	Remarks
1)	STRENGTHENING & UP GRADATION OF ACADEMIC RESEARCH AND SPORTS FACILITIES AT LUMHS, JAMSHORO	777.361	24 Months	5000/=	