

JAMSHORO, SINDH, PAKISTAN

HOSTEL REGULATIONS

Application Form for Hostel Allotment

LIAQUAT UNIVERSITY OF MEDICAL & HEALTH SCIENCES HOSTEL APPLICATION FORM FOR HOSTEL ACCOMMODATION INSTRUCTIONS FOR FILLING THE APPLICATION FORM

- 1. The attached instruction regulation of Liaquat University of Medical & Health Sciences must be carefully read before filling the application form for hostel allotment.
- 2. This Application Form is to be filled in Quadruplicate.
- 3. Applications must be accompanied with.
 - (1) Six recent passport size photographs of the Applicant. (Photograph must be recent)
 - (ii) Six Photocopies of Applicant's Computerized National Identity Card
 - (iii) Six Photocopies of Applicant's Father/guardian's Computerized National Identity Card.
 - (iv) A Photocopy of Admission Letter/Copy of Previous Certificate.
 - (v) A Photocopy of Domicile and PRC.
 - (vi) Declaration form parent and sureties/guardian and sureties (in form LUMHS. H-2) duly attested by the Assistant Commissioner of the area of residence of the Applicant.
 - (vii) Declaration Form (LUMHS. H-l) in respect of Nominee of the Government etc. Shall signed by an authorized officer of the Nominating Agency.
 - (viii) Six Photocopies of passport and visa for purpose of study (Valid) for (Foreign Students)
 - (ix) In case of Foreign students. The recommendations and undertaking on the prescribed pro forma for the admission and the guarantee for the payment of Hostel dues and good behaviour should come form the Embassy/Consulate.
- 4. Affidavit must be submitted (sample given) that outsider will not be allowed.
- 5. Two students alloted in a single room in boys hostels where they stay from 1st year to final year. (Exclusive male nursing hostels and BMC Boyes Hostel)
- 6. Incomplete Applications shall not be entertained

PRICE RS. 100-00

LIAQUAT UNIVERSITY OF MEDICAL & HEALTH SCIENCES HOSTEL REGULATIONS

The regulations for Hostels are adopted from University of Sindh as LMC was affiliated college (which was made under clause (h) of subsection (i) section 29 of university of sindh act 1972) and amended by nominated committee of LUMHS, Jamshoro.

- These Regulations shall be called "Liaquat University of Medical & Health Sciences Hostel Regulations.
- 2. These Regulations shall come into force with immediate effect.

3. **DEFINITIONS**:

For the purpose of these Regulations various terms shall be defined as under:

- (a) "Hostels" shall mean such buildings and structures as are made available and specifically assigned for accommodation of students. Persuing regular academic studies in Liaquat University of Medical & Health Sciences Jamshoro.
- (b) "Hostels Administration Committee" shall mean the committee proposed/constituted by the Provost
- (c) "Hostels Administration Committee" shall mean a committee proposed/constituted by the Hostel Provost
- (d) Provost, Senior Warden, Resident Warden and Administrative Officers shall mean officers holding such post by orders of Competent authority.
- (e) Any other term or phrase used in these Regulations shall have the same meaning and concept in which the same has been used in the university of Sindh Act, 1972 and the statutes, the Regulations and the Rules made thereunder.
- For purpose of admission to the Hostel, allotment of accommodation, maintaining discipline and conduct, arranging and organizing messes etc, the Regulations as laid down here-in-after shall be followed.

A. CONDITIONS OF ALLOTMENT FOR ACCOMMODATION IN THE HOSTEL.

- 1. Allotment in the Hostel shall not be claimed as a matter of right even when a person is a bonafide student of the University.
- 2. Allotment for accommodation in the Hostel will be considered only after the allotment Committee has scrutinized the application and satisfied itself of the merit and eligibility of the student and that his stay in the Hostel in no way be pre-judicial to the in interest of other residents, Hostels in particular, and the University in general.

- 3. Any resident student of Hostel want to cancelled his own with, allotment he should be come the proper channel otherwise yearly Hostel fee will be remain continue upto final year or complet course. If allottee leave room without information / permission the fee will remain continue upto final year.
- 4. Any undergraduate / postgraduate stay away from hostel more than 90days his allotment will be susp and his room allotted to other students.
- Maximum period of stay in Hostel shall under no circumstances be more than 5- academic year.
 Annual / Term back / Failure Student may be re-allotted the room if Hostel Administration / Allotm committee recommended as need basis.

B. CONDITIONS OF ELIGIBILITY:

The following shall be ineligible for allotment of accommodation in the Hostel.

- 1. Students residing within the limits of Hyderabad Municipal / Cantonment Board, Kotri Jamshoro. (Cities)
- A student Rusicate/expelled or debarred from the College or any other educational institution in country/or outside the country.
- 3. A student wanted by the police or any other Law Enforcing Agencies in criminal case (s against whom case (s) are/is pending in any court of law of the country on account of anti-state anti-social activities or for criminal offence (s) involving moral turpitude or has been or remained under detention under any preventive law. Provided that mere pendency of a crimicase against a student in a court of law shall not render him ineligible for admission in Hostel the discipline committee of the University may, on appraisal of the transaction leading institution of the case, record a finding that the conduct of student therein was of a nature a bring disgrace to the University rendering the student unfit for allotment of accommodation in Hostel

Provided further that on honorable acquittal by the court, the student so declared ineligible reconsidered for admission in the Hostel and may be as admitted if otherwise found eligible.

- 4. A student convicted by a court of law in the country on a moral. Social/criminal offence.
- A student who has been found and held guilty of misconduct or indiscipline by the compete University authority.
- A student whose presence in the Hostel is deemed to be detrimental or pre-judicial to the pertrangular transportation and academic atmosphere of the Hostel/University and the interest of the residents Hostel/Campus.
- 7. Resident once expelled from the Hostel.
- 8. No any foreigner student allowed to other boys hostel expect Al-Tibri Hostel.

C. ALLOTMENT PROCEDURE.

1. Application for allotment of accommodation in the Hostel be made by the bonafide student of Liaquat University o Medical & Health Sciences on prescribed from LUMHS-H-T accompanied undertaking form parent/guardian in the prescribed from LUMHS-H-2 attested and verified by area Assistant Commissioner of the application alongwith their National Identity Cards and undertaking on the prescribed from duly filled in an signed by the parent/guardian and sureties, identifying the guardian/parent and also certifying good conduct of the applicant.

- 2. in case of foreign students and nominated students of various provinces, the recommendation and undertaking on the prescribed preforms for the admission and the guarantee for the payment of hostel dues and good behaviour should come from their Embassies/and nominating agency.
- 3. The form shall be placed before the Hostel Allotment Committee which all consider the application for allotment on the basis of criteria fixed by it. The Allotment Committee has the right to reject any application without assigning any reason.
- 4. Old residents may also be review each academic year. After submission of hostel fee if their course continue.
- 5. After the names of successful candidates are announced, they shall comply with the allotment requirements to the Hostel within the prescribed limit or their names shall be taken off the allotment list.
- 6. Guests shall not be allowed to stay in the Hostel.
- 7. The allotment or accommodation will be made after candidate has produced the payment receipt of the fees/dues against him.
- 8. The applicant shall have to furnish a written undertaking in the prescribed form, from his/her parent/guardian holding him/her responsible for payment of Hostel (dues) in case his/her ward fails to make the payment.
- Residents shall sign a receipt of Hostel Property/assests (room) and shall be responsible for any loss or damage thereto.
- 10. Residents shall strictly abide by all the rules of Discipline, conduct and Regulation that may be enforced in the Hostel from time to time.
- 11. After allotment no application shall be entertained for the exchanger of room.
- 12. House officers will not eligible to apply for accommodation in boys hostel.

D. HOSTEL FEES.

Candidate deposit fees at the time of admission for two years which in non refundable.

1. FEES STRUCTURE:

	Total		27,600-00
	(2nd Year)	Rs.	11,300-00
	Total	Rs.	16,300-00
5.	Sports Fee	Rs.	200-00
4.	Hostel maintenance and repair (non govt.)	Rs.	4000-00
3.	Identity Card Fee	Rs.	100-00
2.	Room rent (incl. Electric and water charges)	Rs.	7000-00
1.	Admission Fee (Once Time)	Rs.	5000-00

(Allotment will be completed on Batch wise and first come first serve basis)

2. All Hostel fees shall be deposited with M/s Habib Bank Limited, LUMHS, Jamshoro, Sindh Branch in Account No. 0072-7900779-01

Student on self Finance Basis also pay same Hostel fee (for two year, one year in advance)

- 3. Renewal fees should be submitted in stipulated time, if fees would not submitted within given schedule, late sees will be charged Rs. 500/= per month.
- 4. The Hostel Fees may be re-structured time to time from the competent authority. Which may be increase or decrease or prescribed in respective prospectus for admission session.

E PROCEDURE OF CANCELLATION OF ROOM ALLOTMENT.

- Any student want to cancel his / her room allotment at any stage, he/she should clear his / her all out standing dues up to date.
- (Not more than one month for current year, if he/she passes more than one month he / she must pay
 the fee of whole year to cancel the room allotment of the same year).

F CONDUCT & DISCIPLINE

The following, in addition to rules of conduct which may be prescribed from time to time shall constitute act of indiscipline and violation of Hostel discipline, for which action may be taken against the Hostel resident (s) concerned, by the officers as prescribed in clause F

- 1. Keeping fire arms and other lethal weapons or any other material not necessary for academic pursuits in the Hostel even if licenced.
- 2. Keeping unauthorized persons in the room / set allotted to a resident.
- 3. Shifting to a seat / room other than the one allotted to the resident without prior permission of the Allotment Committee.
- 4. Subletting the room / seat allotted to the resident or any other room lying vacant for any reason.
- 5. No handling over vacant possession of the room/seat at the end of the period for which allotment was made.
- 6. Non-payment of Hostel dues during the period of the year for which allotment was given in the Hostel.
- Keeping & making use of drugs or other intoxicants except drugs prescribed by authorized medical expert on account of illness suffered by the hosteler.
- 8. Keeping electric appliances such as Refrigerator, Air conditioner, Television, Oven, Burner, Heater etc in the room.
- 9. Parking cars or other vehicles in places other than the designated parking lots, (at any stage Hostel Administration is not responsible for any vehicle and bike)
- 10. Engaging in any immoral or agitational and violent activities or creating nuisance or disturbing the peace and tranquility in the University campus.
- 11. Inviting or entertaining female visitors in he living quarters of the male Hostel or male visitors in the female Hostel.
- Causing willful damage and / or causing damage by acts of vandalism, removing of damaging Hostel / University property,
- 13. Barricading stairs, corridors, gates and other areas in the Hostel / campus of general use.
- 14. Staging sit-ins, lockup, occupying Hostel/Warden/Administration officer.
- 15. Use of abusive language towards other residents or/and University authorities and employees,

- 16. Use of Hostel rooms/premises for group politics, political assemblies and for purpose other than those for which they are meant.'
- 17. Inviting outsiders to address Hostel residents without the permission of authorities,
- 18. Posting of posters / chalking on Hostel / campus / buildings / premisses, compound walls or any portion therefore.
- 19. Inciting parochial, linguistic, sectarian / religious feelings among Hostel residents.
- 20. Staying away from the Hostel premises, (in case of male hostels) after 12:00 Night and before call for Fajar prayers or for longer periods without prior permission from Hostel authorities (in case of female hostel after 9:00 P.M and before 6:00 A.M)
- 21. After 12:00 (AM) Night gate of hostel will be closed and no one allow to enter or exit from Hostel (Boys).
- 22. Late comers or early departures would be required to sign the register the hostel gate (reception), stating reasons for late coming or early departure.
- 23. The hostel authorities shall reserve the right to search the personal belongings and baggage of the residents at the time of entering the hostel or while residing in the allotted accommodation.
- 24. Cooking in the hostel rooms is strictly prohibited. (At Boys Hostel)
- 25. On / after admission to the Hostel. Incurring any disability in clause B.

G ACTION AGAINST INDISCIPLINE:

Department upon the severity of the inisciplinary act / omission on the part of the resident (s) of the Hostel, the authority to imposes punishment, fine penalty shall be used by the Provost / Wardens / Allotment Committee to the extent given below.

- The Resident Warden: Shall use his authority to impose fine to the extent of Rs. 100/- for each single act
 of indiscipline.
- The Deputy Hostel Provost shall be authorized to impose fine upto Rs. 200/= for each single act or indiscipline.
- 3. The Provost: shall be authorized to impose fine upto Rs. 500/- for each single act of indiscipline.
- 4. Allotment Committee: In case of the gravity of an offence, may provisionally cancel allotment of accommodation in the Hostel and may also refer the matter to the discipline committee with the recommendation for further necessary action leading to rustication from the University.
- 5. In case of loss due to act (s) of vandalism, the matter relating to assessment of damage / loss will be referred to the Hostel Allotment Committee who while assessing the loss will also fix the responsibility and extent of loss and the person or persons liable for the purpose of recovery of loss In absence of evidence leading to fixation of individual responsibility, the Hostel Allotment Committee may decide to order recovery form all the residents or such of the residents as my be held liable and the extent of which each one is held liable for the act of vandalism.
- In case of conflict between two students there allotment will be suspended upto settlement or order of competent authority

H STUDENT MESSES:

- 1. Any group of students not less than 20 and not more 60 or the number as may be fixed by Provost depending on particular situation in the Hostel, who may wish to run their mess shall obtain such prior permission on prescribed from the Provost on the recommendation or the Warden of the Hostel and intimate the name of Manager who shall be one of the resident student of the Hostel.
- 2. The Manager shall produce the list of the residents, who will be catered in his/her mess, and the list of cooks and other staff engaged in the mess along with their full identification which will be subject to official scrutiny through appropriate agencies. The provost/Warden may refuse to allow any person to work on the staff of any particular mess without assigning any reason.

The Manager shall on his persona! responsibility certify that the cooks and other staff engaged in the mess are of good character, are not criminals, previous convicts, assigned to him or acquired or engaged by him on account of any political associations or affiliations. If at any time the certificate given by the Manager is found incorrect, the Manager shall be liable to disciplinary action as Hostel resident as wells as student of the University.

- Hostel section will issued the card to Mess Staff Laundry Staff and Shop Holder, after verification of their person biodata.
- 4. Student who may not join the mess can only take their meals in the canteen. Any student found taking meals in the rooms shall be liable for disciplinary action.

I HOSTEL CANTEEN:

No student resident shall be allowed to manage / operate any canteen /tea stall in the Hostel in ease of need, more than one canteen may be established in the Hostel premises which shall be supervised by the Hostel Administration Committee.

- I. One laundry shop / iron shop will be allowed at each hostel on request of students,
- II. All shops / messes / canteen / tea / canteen / counter shops will be served on concenion rate as prescribed by Hostel section.

J VISITORS:

No visitor shall be allowed to meet the residents of Hostel before 7:00 A.M and Shall not remain in the hostel after 8:00 P.M He shall have to record his name, address, signature and time of arrival and departure in the register kept at reception and deposit his/her C.N.I.C at the gate.

OFFICE USE ONLY

ALLOTMENT ORDER

		DOC#LUMHS/HP(Boy)/
		Dated:
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Student of		
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After verific	ation and scrutiny of you do	ocuments, hostel allotment committee
allot you room for	year in	Hostel, you have paid hostel fee
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OFFICE USE ONLY

ALLOTMENT ORDER

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After verifica	ation and scrutiny of	f you docu	ments, hostel allotment committee
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Revision: 02

Issuance Date:

FORM LUMHS-1

LIAQUAT UNIVERSITY OF MEDICAL & HEALTH SCIENCES HOSTEL

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PREVIOUS STAY AT HOSTEL

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Name & Address of witness I				
	SIGN	ATURE —		
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WITNESS - II				
Name & Address of witness II			1	
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FORM LUMHS-1

LIAQUAT UNIVERSITY OF MEDICAL & HEALTH SCIENCES HOSTEL

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Attach mark's Certificate	_	Room No.	

Guardian's Address:

Hobbies

Interest in Games

P.T.O

PREVIOUS STAY AT HOSTEL

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I HEREBY DECLARE THAT I HAVE READ OF THE HOSTELAS ITS RESIDENT.	AND UNDERSTOOD THE RULES AND	REGULATIONS
DATE:	SIGNATURE OF THE STUDENT	
WITNESS -1		
Name & Address of witness I		
	SIGNATURE —	0.70
WITNESS - II		
Name & Address of witness II		
	SIGNATURE	

OFFICE COPY

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Revision: 02

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FORM LUMHS-1

LIAQUAT UNIVERSITY OF MEDICAL & HEALTH SCIENCES HOSTEL

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FORM LUMHS-1

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Permanent Address														
GUARDIAN'S NAME														
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Guardian's Address:														

Hobbies

Interest in Games

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WITNESS	- II			
Name & Ad	dress of witnes	ss II		
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LIAQUAT UNIVERSITY OF MEDICAL & HEALTH SCIENCES, JAMSHORO

2 Photographs

Student's Information for Hostel Card

Hostel	_Room No
BATCH / SESSION:	Course
ROLL NO:	Valid up date
YearBIODATA: (To be filled in Block Letters)	
Name:	B. (1)
Father's Name:	
Surname:	-Date of Birth:
C.N.I.C # / Passport #.	
Blood Group:	
STUDENTS CONTACTS:	Cell #
Residence #	Email:
PARENT'S / GUARDIAN'S CONTACTS:	Cell #
Office#	Email:
Student's Signature:	

Concern Resident Hostel Warden

FORM LUMHS H-2

The Provost

Court Stamp

Liaguat University of Medical & Health Sciences Jamshoro. We take the responsibility for the payment dues and of (student's name. _____ S/o. / D/o ___ National Identity Card No ___ _Who is bonafide student of the Liaquat University of Medical & Health Sciences and has applied for accommodation in the University Hostel. We hereby undertake to pay to Liaquat University of Medical & Health Sciences Authorities any amounts that becomes due for payment form the said students on account of Hostel fees or Penalties imposed upon him under the provisions of Hostel Regulations and Rules. Name & Designation of _____ Name & Address _____ the authorised officer of father / of Nominating Agency guardian _____ Embassy / Consulate. Signature _____ C. National Identity Card No _____ Seal_____ Signature. SURETIES Name & Address of Surely, I:_____ C. National Identity Card No _____ Signature. Name & Address of Surely, 2: C. National Identity Card No._____ Signature. Signed in may presence Assistant Commissioner Official seal _____

Note: In case of undertaking signed as above the Nominating Agency / Embassy / Consulate, Sureties and attestation by Assistant Commissioner will not be necessary.

AFFIDAVIT

ī.		S/o, D/o						
	year, solemnly state that I will live my self in room alllotted to m							
and will not permit	any other person to l	live with me and also I will not hand over my	room to					
any other person al	so pay Hostel dues/f	ee timely/regularly. If I found in such miscon	duct at					
any stage. Hostel au	thorities can cancel r	my allotment.						
*	8.0	Yours obediently						
		Signature of Student						
		Name						
		Father's Name						
		CNICNO						

AFFIDAVIT/UNDERTAKING

- 1. Any kind of weapon / File Arm, Ammunition etc. are not allowed and strictly prohibited.
- 2. Guests are not allowed to night stay of hostels except father and real brother. Guest is allowed to visit between 8:00 a.m. to 10:00 p.m. with proper entry at main gate of the hostel
- 3. Hostel timing should strictly be followed as such hostel gates shall be closed at 12:00 a.m. (Night) till Fajar prayers.
- 4. Expect any emergency none of the hosteller shall be allowed to go outside the hostels after 12:00 a.m. (Night).
- 5. No student shall be allowed to enter in the hostel after 12:30 a.m. (night) except with valid justification.
- Wine / Narocotics / Drugs or any other prohibited items are not allowed in the hostel premises.
- 7. Hostlers are strictly advised to obtain prior permission before celebrating birthday, Holi, Diwali and other events.
- 8. Hostlers are advised to co-operate the hostel staff specially posted at main gate of the hostels.
- 9. Hostlers are strictly advised to go through the process of physical checkup, luggage / shoppers etc. at main gates of hostels especially at the time of entrance / exit from the hostel.
- 10. Parking of vehicles (Cars, Motorcycle) should be at owner's risk University / Hostel Administration is not responsible for any loss / or damage.
- 11. Involvement in politics / religious group / any banned group is prohibited at any stage during study / stay in Hostels.
- 12. Leaving the hostel and get No Dues Certificate. In case of failure, a penalty of Rs. 10,000/- shall be imposed upon the defaulters.

If I/myself found breaking/violating of above instructions, I should be responsible to face stern disciplinary proceeding under the university rules including cancellation of Hostel Allotment and a penalty of Rs. 10,000/- and Hostel / University Administration has right to inform my parents to accepts liabilities imposed upon me.

Signature of Parents
Name

CNIC No

Cell Phone No

Signature of Parents
Name

CNIC No

Cell Phone No

Attested by First Class Magistrate / Session Judge of concerned District / Taluka with name and stamp.

SURETIES (Only Blood Relative)

Name & Address of Surely, 1 C. National Identity Card No. Cell No	end stolar	Relation ————————————————————————————————————	
Name & Address of Surely, 2			
C. National Identity Card No.		Relation —	
Cell No		Signature	